

Great Glen Energy Co-operative Ltd.

Minutes of Meeting held at

Lovat Arms Hotel, Fort Augustus,

Wednesday 28th January 2009, 7pm

Present:

Mark Jennison, Graham Strachan, Felix Paterson, Denise Paterson.

<p>1. Apologies Apologies were given by Jean Lafferty who is standing down from the board for health reasons.</p>	
<p>2. Minutes The previous minutes were approved. Proposed by GS and seconded by FP.</p>	
<p>3. Matters Arising</p> <p><i>MJ to discuss with JL regarding announcement of free shares winner and associated PR.</i></p> <p>JL still keen to help. Free share certificate sent to JL to make presentation. Announcement to be posted on GGEC website and included in proposed newsletter.</p> <p><i>DP attending CC meeting later in the week. Would report back at the next board meeting.</i></p> <p>DP reported back on meeting. Still early days for the CC. Process for applying for grants now developed. Fund will be opening for applications shortly. Need to ensure links between GGEC and CC are good.</p> <hr/> <p>4. Community Energy Scotland - Schools Renewable Development Officer, Brid McKibben</p> <p>Brid McKibben attended the meeting and presented Community Energy Scotland's funding sources for developing small scale community projects and working with schools.</p> <p>Full information could be found at www.communityenergyscotland.org.uk</p>	<p>MJ/JL</p>

Following the presentation the board concluded that such projects were best funded by the Millennium wind farm's community benefit fund matched with the CES money. GGEC would use its limited outreach money to highlight opportunities and point people in the right direction for funding and advice.

Work with Schools / School Site Visits / Turbine Naming Competition

DP had been in contact with local schools regarding site visits and the proposed turbine naming competition. There is much interest in both with several dates proposed. MJ to find out suitability of dates from Falck. Possibility of linking visit to German student exchange visit in June.

DP/MJ

The turbine naming competition was discussed. 3 schools to be invited to take part. DP to draft a letter, application form and rules and then approach schools. All 20 turbines to be named with one entry per person to give 20 winners. Falck to be approached to link competition to wind farm opening ceremony. Falck would also be approached to support prize money. Winners to get £20 book voucher, each school taking part to get a £50 prize.

DP/MJ

5. Windfarm Performance

Board Report

MJ presented the latest performance figures for the wind farm. It was explained that information would be provided to directors monthly after the 25th of the month for data from the previous month. This was due to the lag in receiving information from the turbines. Full board reports would be provided quarterly prior to each meeting. It was therefore necessary to schedule future board meetings appropriately.

MJ explained the performance reporting table. Directors requested further information / a guide to make understanding the table easier.

MJ

Members Monthly Update

Simplified performance figures are now posted monthly on the members area of the GGEC website. Members will be sent a user name and password to access this information.

MJ

6. Co-op Financial Report

MJ presented and explained the Co-op's financial situation to end December 2008.

<p>7. GGEC AGM</p> <p>The AGM arrangements were finalised. Directors requested an FAQ sheet to ensure they had a full understanding of the co-op and share offer in advance of possible questions. It was further suggested that the board should meet prior to the AGM. A meeting at 3:30pm was proposed.</p> <hr/>	<p>ALL</p>
<p>8. Co-op Non-Financial Work Programme and Budget</p> <p>GGEC Badge / Icon</p> <p>Quotations from suppliers for production of the icon were tabled. It was agreed 1000 metal badges in the shape of the GGEC logo to be produced. Request to see examples, sizes and timetable for production.</p> <hr/>	<p>MJ</p>
<p>9. Communication Strategy</p> <p>GGEC Newsletter</p> <p>A draft of the newsletter was circulated. Agreement to send draft to local publisher ready for printing and distribution with AGM papers.</p> <p>GGEC Website</p> <p>Website to be update whenever possible.</p> <hr/>	<p>MJ</p> <p>ALL</p>
<p>10. Date of next meeting(s)</p> <p>AGM – 2nd April 2009, 5:00pm for 5:30pm start – Royal Highland Hotel, Inverness.</p> <p>Directors meeting – 30th April 2009 – venue and time to be confirmed.</p> <hr/>	
<p>11. AOB</p> <p>None.</p>	

Signed as a true record of the meeting

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Mark Jennison, Chairman

Date